

Graves County Public Library Phased-In Opening

GCPL has a plan in place to re-open our services and our building in phases. These phases are dependent upon guidance from the Kentucky Department of Libraries & Archives as well as executive orders from the Governor's Office. Please contact us with any questions you have about what services we can currently offer.

Phase III (July 9, 2020)

NORMAL OPERATING HOURS AND 50 OR LESS PEOPLE LIMIT:

We will be back to our normal operating hours. You will be asked to keep a 6 ft. social distance from everyone in the building and **you must wear a mask starting at 5 pm on July 10, 2020. You will be asked to leave if you don't unless there is a dire health issue.**

Please look with your eyes when browsing for books and movies instead of touching items.

Chairs will be removed or drastically limited to promote quick transactions and to help with social distancing.

Computer Access

Computers will be spaced for the 6 ft. allowance and only 1 hour of use per patron. **This allows only 6 computers that will be available for public use.** If you need help on the computer, staff will keep a 6 ft distance from you and may communicate with you through messaging on your computer from the front desk. Computers will be cleaned after each use.

Returning Items, Due Dates, and Overdue Fines

Our book drop is now open and accepting returns 24/7. The book drop is located at the front of the building on the left side of the front doors. **All returns must be placed in the book drop as staff CANNOT accept returned items at the door, front desk, or inside book drop.**

Our staff are taking all necessary safety precautions for returned items. The book drop will be checked multiple times daily and staff will be wearing a mask and gloves when handling items. All items will be quarantined for 48 hours prior to being checked in, heated up in our book cooker, and shelved.

The due date for all items currently checked out has been extended until **July 1st** and no overdue fines will be charged during this time.

Copy, Fax, Printing, and Notary Service

These services are resuming. Staff will wear gloves when handling others papers. Public copier will be cleaned after each use.

Board and Video Gaming

No video or board gaming will be allowed.

Programming

At this time, all of GCPL's programming will take place virtually. You can find Summer Reading Programs and others on our Facebook page or YouTube channel. Check back for updates as they become available.

Meeting Spaces and Room Reservations

Meeting spaces and room reservations are not available at this time. Due to our meeting room holding quarantined items and storing furniture, we aren't able to provide a space for small meetings at this time. Check back for updates as they become available.

Bookmobile Service

Bookmobile service will resume stops. **Only 1 person allowed on the bookmobile at a time.** Any surfaces used will be sanitized after each stop. Materials will be quarantined the same way as regular library materials. PPE will be worn by staff.

*****The dates and services listed for Phase 3 can change at a moment's notice if there is a spike in cases or a mandate is handed down from the state.**